

# HAMMER MADE

Hammer Made is a brand that believes something as simple as a shirt can turn a guy into the most confident version of himself. As we continue to grow our brand, we are looking for go getters who like to win and have a blast along the way. If you are a natural connector and have a strong personal drive to succeed, we want to meet you!

<b>Job title</b>	<i>Assistant Manager in Training</i>
<b>Reports to</b>	<i>Store Manager</i>

## **Business Skills**

The Assistant Manager in Training is responsible for supporting the Store Manager by accomplishing the benchmarks of handling store standards while prioritizing selling and maintaining a strong clientele base. Assistant Managers in Training embody the Hammer Made brand, live out the mission and values and support the coaching and development of their team to produce results and give an exceptional sales floor experience.

## **Business Skills**

### **Achieve Sales Results / Support Creation of Strategies to Drive Sales**

- Demonstrate sales leadership for staff by playing an active role on the selling floor
- Achieves monthly minimum personal sales goal
- Assists with promotion of in-store events and promotions to increase customer base and build the Hammer Made brand
- Assists in the creating and disseminating of clientele systems while building and maintaining personal clientele data base
- Has an active role in taking initiative to learn the skills required to become a strong Assistant Manager

## **Responsibilities**

### **Recruiting and Staffing**

- Partners with Store Manager to identify top talent selling characteristics and actively recruits to build the bench.

### **Maintain Store Operation Excellence**

- Supports the manager to achieve sales goal objectives
- Manages transactions and cash for accuracy. Ensures deposits are processed in accordance with cash management expectations.
- Completes daily store log
- Supports visual merchandising initiatives. Executes and ensures a top quality, appealing merchandise assortment that promotes effective sales and store traffic.
- Assists in order management of designated merchandise
- Collaborates with Store Manager on inventory management strategies
- Maintain an organized, clean cash wrap

## **Leadership Skills**

- Delivers a compelling vision and purpose that encompasses the Hammer Made core values
- Leads by example driving sales and achieving all brand, performance and behavior standards.
- Ensures image and grooming standards are professional, reflective of the brand image and adhered to at all times

- Inspires team by creating passion around product and current trends

### **Qualifications and Requirements**

- Bachelor's degree or equivalent experience preferred
- 1-3 years previous retail experience preferred
- Strong selling skills and proven ability to achieve results
- Effective organization skills
- Strong communications skills (verbal and written) including strong relationship building skills
- Regular predictable attendance.
- Ability to motivate and inspire team members
- Problems solving and analytical skills that can adapt in an ever changing retail environment
- Ability to meet minimum monthly scheduling requirements set forth by company including evenings, weekends and holidays
- Ability to be mobile on the selling floor for extended periods of time
- Physical requirements include: walking, stooping, lifting up to 40 lbs. and standing for extended periods of time.

Note: The job responsibilities and tasks describes herein may be modified and expanded over time